

City of Springfield  
Regular Meeting

MINUTES OF THE REGULAR MEETING OF  
THE SPRINGFIELD CITY COUNCIL HELD  
TUESDAY, JANUARY 18, 2005

The City of Springfield council met in regular session in the Council Meeting Room, 225 Fifth Street, Springfield, Oregon, on Tuesday, January 18, 2005, at 7:00 p.m., with Mayor Leiken presiding.

ATTENDANCE

Present were Mayor Leiken and Councilors Lundberg, Fitch, Ballew, Ralston, and Woodrow. Also present were City Manager Mike Kelly, Assistant City Manager Cynthia Pappas, City Attorney Joe Leahy, City Recorder Amy Sowa and members of the staff.

Councilors Pishioneri and Lundberg were absent (excused).

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Leiken.

SPRINGFIELD UPBEAT

1. Recognition of Jan Jamison for Ten Years of Service to the City of Springfield.

City Manager Mike Kelly presented Ms. Jamison with a plaque commemorating her years with the City of Springfield. He acknowledged the many departments within the city that Ms. Jamison has served and the friend she has become to many city employees.

CONSENT CALENDAR

IT WAS MOVED BY COUNCILOR FITCH WITH A SECOND BY COUNCILOR BALLEW TO APPROVE THE CONSENT CALENDAR. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (2 ABSENT – PISHIONERI AND LUNDBERG).

1. Claims

- a. Approve the December 2004 Disbursements for Approval.

2. Minutes

- a. January 10, 2005 – Work Session

3. Resolutions

4. Ordinances

- a. ORDINANCE NO. 6112 – AN ORDINANCE ESTABLISHING LIENS FOR INSTALLATION OF PAVING, CURBS AND GUTTERS, SIDEWALKS, STORM

DRAINAGE, STREET LIGHTS, AND STREET TREES, FOR 11<sup>TH</sup> STREET, FROM  
M STREET TO OLYMPIC, PROJECT P20164, IN THE CITY OF SPRINGFIELD,  
LANE COUNTY, OREGON.

5. Other Routine Matters

- a. Authorize the City Manager to Enter into a Contract with OBEC Consulting Engineers in the Amount of \$105,200 for Engineering Services for the Design of 21<sup>st</sup> Street Reconstruction from Main Street to Centennial Boulevard.
- b. Approve the Purchase of Police Vehicles for Fiscal Year 2005.
- c. Approve the Liquor License Endorsement for Papa's Pizza #3, Located at 4011 Main Street, Springfield, OR.
- d. Approve the Amended Council Operating Policies and Procedures Document.

ITEMS REMOVED FROM THE CONSENT CALENDAR

PUBLIC HEARINGS - **Please limit comments to 3 minutes. Request to speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

1. Public Hearing and Adoption of One Ordinance and Two Resolutions Amending Fees for 2005.

ORDINANCE NO. 6113 – AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD AMENDING SPRINGFIELD BUILDING CODE ADMINISTRATIVE CODE OF THE SPRINGFIELD DEVELOPMENT SERVICES DEPARTMENT; COMMUNITY SERVICES DIVISION “BUILDING SAFETY CODES”.

RESOLUTION NO. 05-01 – A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ADOPTING AN AMENDED MASTER SCHEDULE OF RATES, PERMITS, LICENSES AND OTHER FEES AND CHARGES AS ESTABLISHED BY THE SPRINGFIELD MUNICIPAL CODE.

RESOLUTION NO. 05-03 – A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ADOPTING A MASTER SCHEDULE OF MISCELLANEOUS FEES AND CHARGES, RATES, PERMITS, AND LICENSES.

Finance Director Bob Duey presented the staff report on this item. The Resolutions and Ordinances being presented pertain to a variety of fees throughout the city. A review of all fees was conducted in the latter part of 2004 to ensure that the amount that would be charged in 2005 for services at the city would continue to meet the council adopted guidelines for cost recovery.

This review has been completed and the changes being recommended at this time for fees contained in the Master schedule of miscellaneous fees, fees established by the Municipal Code, the Development Code, and the Building Safety Code, are being made to address the city's increased cost of providing these services.

Mr. Duey said the ordinance is to update the Building Code. He highlighted the changes in Resolutions No. 05-01 and No. 05-03. These are all slight adjustments in the fees to reflect the

cost of living increases. The fees up to a year ago were included in the Development Code. Last year council approved of including the fees in the Municipal Code. The Development Code authorizes the fees to be charged, but the miscellaneous Master Resolution actually sets the fees. There are no new fee types being proposed. A six percent increase was added to all of the fees to cover the cost of doing business. The development/planning fees are being taken in two steps. Staff is reviewing the recovery of the fees and will come back in March with any further adjustments to the fees to meet the recovery rate.

Mayor Leiken opened the public hearing.

1. Fred Simmons, 312 South 52<sup>nd</sup> Place, Springfield, OR Mr. Simmons said in the fee schedule that is before council, section 4.802 does include the Utility Tax which is a new fee that applies to some areas. Some might argue that it is not a new fee, but it is because it applies to long distance and other telecommunications. He stands opposed to the adoption of the fees as a result of that. He feels the city should increase the percentage of recovery on some over the counter services, closer to eighty or ninety percent. His main objection is that a petition has been perfected and certified regarding the Utility Tax. Unless council takes action to repeal the Utility Tax, the referendum will go to the ballot. If this is adopted as a mechanism, it would be appropriate to discuss it in a judicial review. He asked council to look at this carefully, because their response to it, other than a careful look, will be looked at with a jaundiced approach.

Mayor Leiken closed the public hearing.

Councilor Ballew asked if the storm sewer fees were included in this fee schedule.

Mr. Duey said storm sewer fees were not in this schedule. They are generally brought separately to council in April or May once the Public Works Department has a better idea of the required funds for next year.

Councilor Ralston asked if council was voting on three different things.

Mr. Duey said that was correct.

Councilor Ralston asked where the Utility Tax was listed.

Mr. Duey said it would be referred to in the first resolution. Having the Utility Tax in this resolution would not affect the Utility Tax's effective date of April 1, 2005, which was set by the ordinance council passed on December 6, 2004.

Councilor Fitch said because council already passed the Utility Tax with an effective date, this resolution would not change anything, but simply put a place holder in the fee schedule for the Utility Tax. The Utility Tax will still go to a vote of the people.

Mr. Duey said that is correct. It would change nothing council has before them regarding Utility Tax.

Councilor Ballew asked Mr. Duey if the city would begin collecting in May if the Utility Tax was effective April 1.

Mr. Duey said it would be billed quarterly so would not be collected until July. If the Utility Tax goes to an election, the city would discuss this with the affected utilities regarding the dates between April 1 and the date of the election. Those details would be worked out.

Councilor Ralston said it is important to raise the fees and he supports them in general. He does not like having to vote all or nothing on something. He felt it would be inconsistent to vote for the resolution with the Utility Tax included since he voted against the Utility Tax itself.

Mr. Leahy said the section regarding the Utility Tax could be pulled from the resolution and voted on separately with the explanation by Bob Duey that it would not go into affect until the effective date.

Discussion was held regarding the ordinance and resolutions.

IT WAS MOVED BY COUNCILOR FITCH WITH A SECOND BY COUNCILOR WOODROW TO ADOPT ORDINANCE NO. 6113 THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (2 ABSENT – PISHIONERI AND LUNDBERG)

Mayor Leiken asked Mr. Leahy if a separate public hearing had to be held on each resolution and ordinance. Mr. Leahy and Mr. Duey confirmed that only one public hearing was needed for all three. He suggested checking with Mr. Simmons who spoke during the public hearing.

Mr. Simmons discussed the resolutions listed in the agenda. He said he understood the public hearing was for the ordinance and two resolutions as listed on the agenda.

IT WAS MOVED BY COUNCILOR FITCH WITH A SECOND BY COUNCILOR BALLEW TO ADOPT RESOLUTION NO. 05-01 WITH THE REMOVAL OF 4.801 UTILITY TAX. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (2 ABSENT – PISHIONERI AND LUNDBERG).

IT WAS MOVED BY COUNCILOR FITCH WITH A SECOND BY COUNCILOR BALLEW TO ADOPT SECTION 4.801 UTILITY TAX WITHIN THE AMENDED MASTER SCHEDULE OF RATES AS RESOLUTION NO. 05-02, A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF SPRINGFIELD ADOPTING AN AMENDED MASTER SCHEDULE OF RATES, PERMITS, LICENSES, AND OTHER FEES AND CHARGES AS ESTABLISHED BY THE SPRINGFIELD MUNICIPAL CODE AND DECLARING AN EMERGENCY. THE MOTION PASSED WITH A VOTE OF 3 FOR AND 1 AGAINST (RALSTON) (2 ABSENT – PISHIONERI AND LUNDBERG)

IT WAS MOVED BY COUNCILOR FITCH WITH A SECOND BY COUNCILOR BALLEW TO ADOPT RESOLUTION NO. 05-03. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (2 ABSENT – PISHIONERI AND LUNDBERG).

## 2. Sign Code Update.

ORDINANCE NO. 3 – AN ORDINANCE PERTAINING TO SIGN STANDARDS  
AMENDING THE SPRINGFIELD MUNICIPAL CODE CHAPTER 8, AMENDING AND  
ADDING THE FOLLOWING SECTIONS OR PORTIONS THEREOF: 8.200, PURPOSE,

8.200(7)&(8); 8.202, DEFINITIONS; 8.204, DESIGN (5) ALLOWABLE STRESSES; 8.206, CONSTRUCTION (3) RESTRICTIONS ON COMBUSTIBLE MATERIALS, (4) ANCHORAGE, (5) DISPLAY SURFACES, (6) APPROVED PLASTICS; 8.208, PROJECTION AND CLEARANCE (4)(d) CLEARANCE OVER VEHICLE USE AREA; 8.214, ALTERNATE MATERIALS AND METHODS OF CONSTRUCTION; 8.216, TESTS; 8.218, PERMITS-REGULATIONS-FEES (1) PERMIT APPLICATIONS (f), (3) BANNER PERMIT FEES, (5) (b) EXPIRATION; 8.232, NON-CONFORMING SIGNS; 8.234, EXEMPT SIGNS (3) PUBLIC SIGNS, (7) DIRECTIONAL SIGNS, (9) ELECTION CAMPAIGN SIGNS (a) (10) BUILDING CONSTRUCTION SIGNS, (13) NEIGHBORHOOD WATCH, (16) MURALS, (17) SPECIAL EVENT/HOLIDAY SIGNS; 8.236, PROHIBITED SIGNS (5) ROTATING OR FLASHING SIGNS, (11) UNAUTHORIZED PUBLIC RIGHT OF WAY (12) ILLUMINATION/GLARE; 8.240, RESIDENTIAL DISTRICT SIGN STANDARDS (3) NON-RESIDENTIAL PROFESSIONAL OFFICES, (4) CHURCHES; 8.244, GENERAL OFFICE SIGN STANDARDS (4) LOGOS, (5) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.246, NEIGHBORHOOD COMMERCIAL (1) LOGOS, (2) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.248, COMMUNITY COMMERCIAL AND MAJOR RETAIL COMMERCIAL DISTRICT, (3) SECOND STORY BUSINESSES, (4) LOGOS (5) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.250, DOWNTOWN SIGN DISTRICT, (1) WALL SIGNS, (b) SECOND STORY BUSINESSES AND ABOVE, (4) LOGOS, (5) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.252, BOOTH KELLY SIGN DISTRICT, (3) LOGOS, (4) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.254, I-5 MALL DISTRICT, (4) SECOND STORY BUSINESSES, (5) LOGOS, &(8) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.256, I-5 COMMERCIAL SIGN DISTRICT, (6) ILLUMINATION; 8.258, LIGHT-MEDIUM, SPECIAL HEAVY (1) MAXIMUM HEIGHT, (4) DIRECTIONAL SIGNS, (5) LOGOS, (6) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.260, BILLBOARD DISTRICTS (1) APPLICATION, (4) SIGN FACE REQUIREMENTS; 8.262, PUBLIC LAND AND OPEN SPACE (1) LOGOS, (2) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.264, SPECIAL LIGHT INDUSTRIAL DISTRICT (3) LOGOS, (5) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.266, SCHOOLS (1) LOGOS, (2) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; 8.267, SPORTS FACILITY SIGN DISTRICT (3) LOGOS, (5) ILLUMINATION FROM SIGNS ON NON-RESIDENTIAL PROPERTY; MAP NO. 2, I-5 MALL AND I-5 COMMERCIAL DISTRICTS; AND DELETING AND RENUMBERING SECTION 8.206(4). (FIRST READING)

Community Services Manager Dave Puent presented the staff report on this item. The Development Services Department solicits yearly input from sign contractors and business owners regarding possible improvements and/or additions to the adopted Springfield Sign Code in order to better meet the needs of the Springfield business community. One of the primary purposes of the Sign Code is to provide sign regulations that can be evenly administered to allow sign users the opportunity to realize the value of their property investment and make as many of their own choices as possible while continuing to protect the needs of the community. Over the past many years, the community has supported, for the most part the existing Sign Code and continues to support staff in the permit issuance and enforcement of the code.

Although there is no financial impact to the city, the number of inquiries or business concerns should decrease due to the proposed changes to the code.

Mr. Puent apologized for the length of the ordinance title, but noted that all of the sections referred to in the ordinance title did have changes. Many of the changes were minor and housekeeping in nature. Each year the city notifies sign contractors and business people for input into this process and most changes in the code are a result of that input. Some of the most significant changes were regarding adverse impact of illuminated signage; alternate materials and methods of construction of signs, which gives the building official more authority to approve innovative design or alternative material and methods of construction of signs; and the extension to the north of the I-5 commercial sign district. Other changes include billboards, size of billboards and other sections of the code.

Mayor Leiken asked about the action listed on the agenda.

Mr. Puent said that this was a first reading tonight and no action was requested.

Councilor Woodrow asked if there was any way to abbreviate the ordinance title. He asked about the local retailer who was in the newspaper who had some concerns regarding the sign code and if any of the changes in the Sign Code addressed those concerns.

Mr. Puent said they do not, but staff would contact that business owner and the downtown group.

Councilor Ralston asked about the banner permit fees and if those were set. Mr. Puent said those fees are set. Councilor Ralston asked about election campaign signs in subsection (9)(a). According to the code an election could be left up from the Primary through seventy-two hours past the General Election. Mr. Puent confirmed that.

Councilor Ballew asked where staff hears the most disagreement regarding the Sign Code.

Mr. Puent said the most significant issue is regarding illumination of signs from adjacent residential property. The Sign Code used to prohibit internal illumination of a sign, but said nothing about external illumination. A person could put up flood lights to illuminate their sign, which would cast more light than a sign with internal illumination. The banner permit also brings questions. Originally, banners were prohibited, but the Sign Code was amended to allow a banner permit once a year for a fourteen day period. The city amended the Sign Code again to allow two banner permits each year. A \$100.00 deposit is charged, which covers the cost of filing if the banner is not removed by the deadline. If the business owner removes the banner by the deadline, the business owner is refunded the \$100.00 deposit.

Mayor Leiken opened the public hearing.

No one appeared to speak.

Mayor Leiken closed the public hearing.

NO ACTION REQUESTED. FIRST READING ONLY.

Mayor Leiken said we need to be careful regarding banner permits because aesthetics are affected. Most responsible business owners will operate in a way that shows pride for the community. The opinion from one business owner may not reflect the opinion of the rest of the business community.

**BUSINESS FROM THE AUDIENCE - Limited to 20 minutes. Please limit comments to 3 minutes. Request to Speak cards are available at both entrances. Please present cards to City Recorder. Speakers may not yield their time to others.**

1. Earnest Tyndall, 670 North 34<sup>th</sup> Street, Springfield, OR. Mr. Tyndall said he was at council representing three of his neighbors and himself to appeal to the Mayor and council to change the zoning on their properties from Light Medium Industrial (LMI) to Low Density Residential (LDR). Loan institutions do not want to loan money on residences on LMI property, so they cannot sell or refinance their homes. Mr. Tyndall contacted the Springfield Planning Board and found that if his home burnt over fifty percent, he could not replace it. He applied for a permit to build a garage, but was denied because it would be nonconforming. These places have been homes since 1948 and permits have been issued. Mr. Tyndall distributed a packet of information to the Mayor and Council.

Mayor Leiken asked Mr. Kelly if staff had looked into this matter.

Mr. Kelly said he is not aware whether or not Mr. Tyndall has worked with staff, but he would check into that. He said staff would meet with Mr. Tyndall and his neighbors and report back to council with options available.

Mayor Leiken asked if there was an appeal in place.

Mr. Leahy said there is no appeal at this time. He asked if this was Adams Platt. That was correct. Staff has had discussions on this property. There was a period of time when the city offered individuals a free change and some of the owners did not respond.

Mr. Tyndall said that occurred prior to him owning the property. If the bank he went through to purchase the home had not made an error, he would not have been able to purchase his home. He discovered the problem in 2002 when he tried to refinance his home.

Mr. Leahy said the Development Services Department staff is very familiar with this property and will put together some choices for the property owners.

2. Fred Simmons, 312 South 52<sup>nd</sup> Place, Springfield, OR. Mr. Simmons discussed the agreement with the Oregon Department of Transportation (ODOT) for maintaining the storm sewers on Main Street that was discussed during the work session. He would like to see a copy of those agreements in writing. The last understanding Mr. Simmons had was that ODOT was responsible from curb to curb. If there is an agreement from thirty years ago, he would have some questions. That is an important policy question. The only agreement he recalled was a hand written agreement that city was going to take over street sweeping. Mr. Simmons noted the item under the Consent Calendar approving the city to enter into a contract for improvements on 21<sup>st</sup> Street. He suggested that when that street is done, staff look at it carefully in a life cycle analysis to meet the growth needs of that area.

**COUNCIL RESPONSE**

CORRESPONDENCE AND PETITIONS

BIDS

ORDINANCES

BUSINESS FROM THE CITY COUNCIL

1. Committee Appointments

a. City Council President Appointment.

City Manager Mike Kelly presented this item. The Springfield Charter and the City Council Operating Policies and Procedures provide that at the first regular meeting in January after each general election, the council shall elect by ballot one of its members as President of the Common Council.

The Council President shall function as Mayor when the Mayor is absent from a council meeting, or the Mayor is unable to function as Mayor. City staff works closely with council leadership, which is the Mayor and Council President, setting agenda topics or discussing other policy issues. Staff receives guidance from the Mayor and Council President on when to schedule certain items and how to respond to jurisdictional issues.

Councilor Fitch said she has enjoyed the last two years as Council President. She said it is a wonderful opportunity for another councilor to have the chance for the leadership.

Mayor Leiken said he had the opportunity to work with Councilors Ballew, Hatfield and Fitch as council presidents and he would look forward to working with Councilor Woodrow. The cohesiveness of the Springfield City Council is beneficial to the community. There are no personal agendas or vendettas among Springfield councilors. He said it has been a pleasure working with Councilor Fitch over the last two years. He said he appreciates the fact that the councilors have access to the staff and each other.

IT WAS MOVED BY COUNCILOR FITCH WITH A SECOND BY COUNCILOR BALLEW TO APPOINT JOHN WOODROW AS COUNCIL PRESIDENT. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (2 ABSENT – PISHIONERI AND LUNDBERG).

Mayor Leiken congratulated Councilor Woodrow on his appointment.

b. Mayor/Council Committee Assignments.

The Springfield Charter and Council Operating Policies require that the Mayor make and formally confirm Mayor/Council committee assignments.

Note: On July 1, 2004, the Springfield Museum became an independent non-profit agency, separate from the City of Springfield. The Mayor will no longer appoint a City Councilor to act as liaison to the Museum Board or the Museum Committee.



Mayor Leiken said he would like additional time to review the list with Councilor Pishioneri regarding these appointments. Mayor Leiken approved the Mayor/Council committee assignments as listed on Attachment 1 in the Agenda Packet, but offered council an opportunity to get in touch with him if they would like to ask him to make a change.

## 2. Business from Council

### a. Committee Reports

1. Councilor Ballew discussed the MWMC IGA modifications that council received in their Communication Packet a couple of weeks ago. She felt that all of the changes made in this document were good changes. There were some questions from the HomeBuilders' Association (HBA), but she didn't feel they had merit. She encouraged council to review this document and ask herself or Susie Smith any questions they may have regarding the changes. This item is scheduled to be brought to council on February 7 for possible adoption under the Consent Calendar. The existing document was out of date and some of the changes were rather minor. MWMC no longer has to use federal guidelines because they are no longer under the grant authority. She explained other changes regarding bonds.

Mr. Kelly said there is discussion among the metro partners regarding this issue and the changes in the IGA required by the new MWMC ten-year Capital Improvement Program (CIP). The old system was built twenty years ago by federal grants with a local bond issue paid for by the two cities' residents through a County Service District. There are no longer federal grants nor a local bond issue, so most of the amortization would be through revenue bonds paid back by user fees and system development charges (SDC's). Because there is no longer a County Service District, the MWMC will be responsible to make sure there is adequate financing. The MWMC must have enough rate-setting authority to guarantee to the bond holders that they can set the rates and amortize the revenue bonds by setting the SDC's high enough to do this. Under normal circumstances, setting the sewer rates and SDC rates is a function and responsibility of the two cities. Council retains that function under the current draft agreements. If there is a dispute among the three partners, it goes into a dispute resolution process through a mediation committee. If there is no agreement, then the rates set by the MWMC would prevail. That issue has caused concern among some, such as the HBA, that the commission as a non-elected body would be setting rates. The matter is being handled differently among the three agencies. He explained the process that the City of Eugene and Lane County would be taking regarding this IGA. Councilor Ballew, as the council representative on the MWMC, has asked that the councilors be aware of what is going on before they go forward to approve the IGA. Eugene and Springfield will move forward on this first followed by the Lane County Commissioners. He said they wanted to make sure that the council knew that if there was disagreement, the MWMC would set the rates as necessary to amortize the bonds.

2. Councilor Ralston said that after three years of problems within the Lane Regional Air Pollution Authority (LRAPA), the Board, which consists of seven members, voted 5 for, 1 against, with 1 abstention to ask for LRAPA Director Brian Jennison's resignation. It was mostly about leadership style and organizational needs. Mr. Jennison agreed and submitted his resignation. The Board accepted Mr. Jennison's resignation as of January

13, 2005. The Board has every confidence that LRAPA will continue to perform to serve the community's needs. The Board has temporarily appointed Sharon Banks as interim director, with Jim Johnson as the technical interim director. The Board will be looking for a replacement.

3. Mayor Leiken said Councilor Anne Ballew was elected the new Chair of the Metropolitan Policy Committee (MPC). There will be a large number of issues coming to the MPC this year, most of them relating to transportation.

Mayor Leiken said there could be a cut in Housing and Urban Development (HUD) funding which will affect our Community Development Block Grant (CDBG) money. Mayor Leiken would like to send a letter to Congressman DeFazio and Senators Smith and Wyden regarding this issue outlining how Springfield has leveraged those funds wisely for the betterment of our community. He asked for concurrence from council to send these letters. This is another case of a federal partner cutting ties with the community. Too much is being cut to communities. He said he knows the congressman and senators will read letters sent to them. It is unacceptable for these funds to be completely taken away. Council approved of sending out the letters.

b. Other Business

BUSINESS FROM THE CITY MANAGER

1. Willamalane Park and Recreation Comprehensive Plan Recovery Action Plan Supplement.

RESOLUTION NO. 05-04– A RESOLUTION ADOPTING THE WILLAMALANE PARK AND RECREATION COMPREHENSIVE PLAN RECOVERY ACTION PLAN SUPPLEMENT.

Planning Manager Greg Mott presented the staff report on this item. On November 15, 2004, the Springfield City Council unanimously adopted the 2004 Willamalane Park and Recreation Comprehensive Plan as a Refinement to the Eugene-Springfield Metro Area Comprehensive Plan (*Metro Plan*).

Mr. Mott introduced Rebecca Gershow and Greg Hyde from Willamalane Parks and Recreation District. Ms. Gershow said the National Park Service (NPS) requires that the City of Springfield subsequently adopt the Recovery Action Plan Supplement (included in the agenda packet) in order for Willamalane to meet the requirements of a federal grant program administered by NPS. The Willamalane Board of Directors adopted the Recovery Action Plan Supplement on September 15, 2004.

The Recovery Action Plan (RAP) is a requirement of the National Park Service (NPS) for local communities to be eligible for the Urban Park and Recreation Recovery Program (UPARR). The purpose of UPARR is to provide direct federal assistance to communities for rehabilitation of critically needed recreation facilities.

The Park and Recreation Comprehensive Plan contains all of the elements of a RAP, but in a format that is more typical of a comprehensive park plan. The RAP Supplement elaborates on and directs the reader to the areas in the Park and Recreation Comprehensive Plan that

specifically addresses the different elements of a RAP, thereby allowing the Park and Recreation Comprehensive Plan to also serve as the community's RAP. The RAP Supplement was submitted to NPS in April 2004 and meets their requirements.

The City of Springfield adopted a Recovery Action Plan in 1983 that was based on Willamalane's 1980 Park and Recreation Comprehensive Plan.

Councilor Ballew asked how much they would apply for in grant money.

Ms. Gershow said there are no federal funds available this year, so they will not be applying this year. They are waiting for it to be re-funded and hope to apply next year.

Councilor Ballew asked if the action taken by council would still be acceptable by next year when they are able to apply.

Ms. Gershow said that was correct. Tonight's action would enable Willamalane to apply once the funds become available.

IT WAS MOVED BY COUNCILOR WOODROW WITH A SECOND BY COUNCILOR BALLEW TO ADOPT RESOLUTION NO. 05-04. THE MOTION PASSED WITH A VOTE OF 4 FOR AND 0 AGAINST (2 ABSENT – PISHIONERI AND LUNDBERG).

#### BUSINESS FROM THE CITY ATTORNEY

#### ADJOURNMENT

The meeting was adjourned at 7:56 p.m.

Minutes Recorder Amy Sowa

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Sidney W. Leiken  
Mayor

Attest:

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City Recorder